

LUMBEE TRIBE OF NORTH CAROLINA

CLLO-2008-0522-01

DATE: MAY 22, 2008
AMENDMENT #1 MARCH 18, 2010
AMENDMENT #2 APRIL 18, 2024

TRIBAL COUNCIL TRAVEL ORDINANCE

WHEREAS, The Lumbee Tribe of North Carolina ("Lumbee Tribe") is a recognized American Indian Tribe of the State of North Carolina, subject to the Constitution of the Lumbee Tribe of North Carolina ("Tribal Constitution") and its inherent powers of self-government;

WHEREAS, Article VII, Section 1 of the Tribal Constitution delegates all legislative authority to the Tribal Council of the Lumbee Tribe of North Carolina ("Tribal Council"); and

THEREFORE, Be it enacted by the Tribal Council of the Lumbee Tribe of North Carolina this ordinance that shall be cited as **"TRIBAL COUNCIL TRAVEL ORDINANCE."**

SECTION 1: STATEMENT

The Tribal Council recognizes that members of the Tribal Council, appointees, employees, volunteers ("traveler") may of necessity travel in order to fulfill their duties. The Tribal Council also recognizes the need to establish procedures that govern travel authorization, advance payment, documentation and record retention and reimbursement. Such procedures shall be fair, operational and programmatic. These procedures assure that the traveler is accountable for the use of Tribal funds and that the Tribe exercises prudent fiduciary responsibility.

The purpose of this Travel Ordinance is to establish the procedures necessary to implement and administer travel both within and outside the Tribe's service area. The following procedures are intended to establish the methods of travel: 1) authorization, 2) advance payment, 3) documentation and record retention and 4) reimbursement.

SECTION 2: APPLICABILITY

The Tribal Council Travel Ordinance is applicable to any traveler (as defined in Section 1: Statement). Each traveler agrees to follow the procedures outlined within this ordinance.

SECTION 3: LOCAL AND OTHER TRAVEL

"Local Travel" defined as travel for business purposes within the Tribe's service area.

"Other Travel" defined as travel for business purposes outside the Tribe's service area.

1. The Tribe will reimburse mileage at the established tribal travel regulation rate for pre-approved Local Travel of all travelers' contingent upon submission of all required documentation which shall not exceed federal travel regulations.

Vehicle rental charges will only be reimbursed when vehicle rental is necessary for commute to the site of the conference. Rental vehicles are NOT authorized for personal use.

SECTION 8: TRAVEL BY MEMBERS OF THE EXECUTIVE, JUDICIAL OR LEGISLATIVE BRANCHES OF TRIBAL GOVERNMENT

1. The policy of the Tribe is that all travelers including members of the Executive, Judicial and Legislative branches of government must submit a "Request for Official Travel Form", a "Request For Advance Payment Form" and a "Request For Reimbursement Form".
2. The agent to whom each branch submits these forms and the affirmation process are distinct to each branch and are described below:
 - a. **THE LEGISLATIVE BRANCH:** The Legislative Branch consists of the elected members of the Tribal Council. While individual Tribal Council members are empowered with autonomy in making travel decisions, the following framework of decision-making applies:
 1. It is not considered reasonable that Tribal Council members elect to participate in Local or Other Travel if the Tribal Council member has no clear committee responsibility to the travel event or if the Tribal Council member has not been active in the issues being addressed by the travel event.
 2. The Chair of the Tribal Council Housing Committee shall review travel events that have been identified as NASHADA eligible, and propose participation to the Executive Committee that consists of a maximum of seven (7) committee members that rotate with preference given to the committee members who have not attended the event or activity in the prior year, along with the Speaker and Housing Committee Chair.
 3. Tribal Council in accordance with duly approved Rules and Decorum passed annually shall adopt an equitable way to distribute the duly appropriated unrestricted funds for travel in a way that holds each Tribal Council member accountable for individual travels. Furthermore, unrestricted funds shall follow the GSA rate for per diem, mileage and other incidentals occurred or associated with travel and allowable costs.
 4. Travelers shall present a packet of materials and information learned to the Tribal Council and other interested parties of the Tribal government and Tribe within ten (10) business days of returning from said travel.

SECTION 9: ANNUAL PUBLIC NOTIFICATION REGARDING TRIBAL LOCAL OR OTHER TRAVEL

The Tribal Comptroller shall detail all Local and Other Travel events, participants, and total trip expense and shall provide such information as requested by enrolled tribal members.

CERTIFICATION

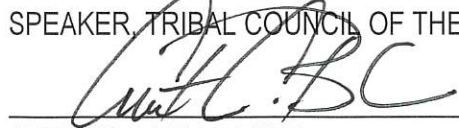
THIS **CLLO-2008-0522-01**, "TRIBAL COUNCIL TRAVEL ORDINANCE" AMENDED AT A MEETING OF THE TWENTY-ONE (21) MEMBER TRIBAL COUNCIL OF THE LUMBEE TRIBE OF NORTH CAROLINA WHERE 16 MEMBERS WERE PRESENT, CONSTITUTING A QUORUM, THIS THE 18TH DAY OF APRIL 2024, BY A VOTE OF 16 YES, 0 NO, AND 0 ABSTENTION(S).



ATTEST: DEWEY J MCNEILL
SPEAKER, TRIBAL COUNCIL OF THE LUMBEE TRIBE OF NORTH CAROLINA

4/18/2024

DATE



ATTEST: ALEX BAKER
SECRETARY DESIGNEE, TRIBAL COUNCIL OF THE LUMBEE TRIBE OF NORTH CAROLINA

4/18/2024

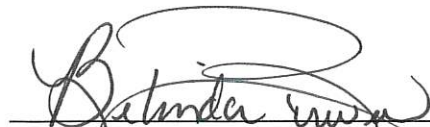
DATE

ATTEST: JOHN L LOWERY
CHAIRMAN, LUMBEE TRIBE OF NORTH CAROLINA

DATE

POSTING

THIS **CLLO-2008-0522-01**, "TRIBAL COUNCIL TRAVEL ORDINANCE" duly posted on the 18TH day of APRIL 2024.



ATTEST: BELINDA BREWER
TRIBAL CLERK DESIGNEE, LUMBEE TRIBE OF NORTH CAROLINA

4/18/24
DATE

ROLL CALL VOTE RESULTS TO AMEND

CLLO-2008-0522-01

“TRIBAL COUNCIL TRAVEL ORDINANCE”

APRIL 18, 2024

16 FOR, 0 AGAINST, 0 ABSTENTION(S)

District 1:	Billy Oxendine	YES
District 2:	Graylen Mitchell	ABSENT
	Gerald Goolsby	YES
District 3:	Harold Smith	YES
	Pam Hunt	YES
District 4:	Jody Bullard	YES
District 5:	Wendy Moore	ABSENT
	Carrington Locklear	ABSENT
District 6:	Larry Chavis	YES
	Kristie Hunt	YES
District 7:	Nanci Locklear	ABSENT
	Yvonne Dial	ABSENT
	Rudy Locklear	YES
District 8:	Kathy Hunt	YES
District 9:	Dewey J McNeill	YES
District 10:	Bobby Emanuel	YES
District 11:	Chocajuana Oxendine	YES
District 12:	Josephine Doss	YES
	Larry Soles	YES
District 13:	Alex Baker	YES
District 14:	Homer Fields	YES



Lumbee Tribe of North Carolina

The Desk of the Tribal Clerk

Record of Posting

Tribal Ordinance: CLLO-2008-0522-01 "TRIBAL COUNCIL TRAVEL ORDINANCE"

Amendment # 2

Posted Date: 4/18/2024

Presented to Tribal Chairman for Review: 4/18/2024 Hand Delivered

Signature or Veto date: _____

Reason for Veto: _____

Other: _____

John L. Lowery

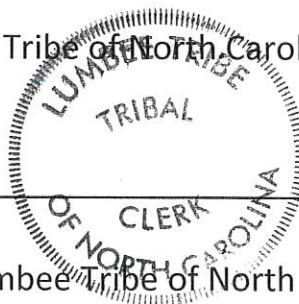
Tribal Chairman of the Lumbee Tribe of North Carolina

Date

A handwritten signature in black ink, appearing to read "Belinda Brewer", is written over a horizontal line.

Belinda Brewer

Tribal Clerk Designee of the Lumbee Tribe of North Carolina



4/18/24
Date