

# LUMBEE TRIBE OF NORTH CAROLINA

CLLO-2023-1221-01

Date: December 21, 2023

## “Virtual Usage for Committee Meetings”

**WHEREAS**, The Lumbee Tribe of North Carolina (“Lumbee Tribe”) is a recognized American Indian Tribe of the State of North Carolina, subject to the Constitution of the Lumbee Tribe of North Carolina (“Tribal Constitution and its inherent powers of self-governance); and;

**WHEREAS**, Article VII, Section 1 of the Constitution of the Tribal Constitution delegates all legislative authority to the Tribal Council of the Lumbee Tribe of North Carolina (“Tribal Council”); and;

**WHEREAS**, The Lumbee Tribal Council enacted **TCRR-2011-1215-01 “Standing Rules of Order and Regulations Governing the Duties of the Tribal Council Officers and Decorum of Council Meetings”**, and;

**THEREFORE**, Be it enacted by the Tribal Council of the Lumbee Tribe of North Carolina the following Ordinance shall be cited as “Virtual Usage for Committee Meetings”.

### **Article I: Purpose and Scope**

Section 1: This ordinance is established to regulate the use of virtual usage for committee meetings of the Lumbee Tribal Council to facilitate transparent and efficient remote meetings.

### **Article II: Definitions**

Section 1: Virtual usage refers to the video conferencing software and platform used for virtual meetings.

### **Article III: Use of Virtual for Committee Meetings**

Section 1: All committee meetings of the Lumbee Tribal Council may utilize virtual usage for remote participation when deemed necessary or when in-person attendance is not feasible.

Section 2: The Tribal Council shall designate a virtual meeting host for each committee meeting. The host is responsible for managing the virtual meeting and ensuring all participants adhere to the meeting rules.

Section 3: Meeting notices and virtual meeting links shall be provided to all committee members and the public in advance. Meeting notices shall include the date, time, and agenda of the meeting.

## **Article IV: Conduct of Virtual Meetings**

Section 1: Participants in virtual meetings shall conduct themselves in a respectful and orderly manner, adhering to the same rules of decorum as in-person meetings.

Section 2: The Chairperson or meeting host shall mute participants if necessary to maintain order during the meeting.

Section 3: Public comments and participation in virtual meetings shall be allowed as per the committee's established rules for public input. All comments will be held at the end of the committee meeting with a time limit of 3 minutes.

Section 4: Closed session will still take place. Non-council members will be placed in the "waiting room" by the moderator.

Section 5: There will be an ethics statement box to be checked prior to logging in to the virtual meeting.

Section 6: Cameras must be on at all times with the name appearing.

## **Article V: Recording and Transparency**

Section 1: All virtual meetings shall be recorded and stored for transparency and record-keeping purposes.

Section 2: Meeting recordings shall be made available to the public upon request in accordance with applicable ordinances and regulations.

## **Article VI: Amendments**

Section 1: This ordinance may be amended by a majority vote of the Lumbee Tribal Council

## **Article VII: Virtual Etiquette and Code of Conduct**

Section 1: Virtual etiquette and code of conduct for virtual committee meetings shall be posted of all Lumbee Tribe of North Carolina webpages and social media platforms for the guidance of participants and the public.

## **Article VIII: Meeting Access and Participant Requirements**

Section 1: All members allowed to enter the virtual meeting must be actively enrolled and provide their name, phone number, and enrollment number to gain access to the virtual meetings.

Section 2: Members must have their camera turned on and their face visible to participate in virtual meetings.

## **Article IX: Handling Community Questions/Comments**

Section 1: Community questions/comments will be read by the virtual mediator at the conclusion of the committee meeting. The committee chairperson or designee will respond to community comments/questions at their discretion.

## **Article X: Participant Muting**

Section 1: All participants on virtual meetings will be muted throughout the duration of the virtual meeting with the exception of tribal council representatives, tribal staff, and tribal administration.

## **Article XI: Training for Tribal Council Support Staff**

Section 1: Tribal council support staff members will be trained on the professional operation of the virtual software prior to the implementation of this ordinance.

## **Article XII: In-Person Attendance of Tribal Council Representatives**

Section 1: Tribal council representatives' shall attend in person with the exception of being on Tribal business.

**THEREFORE**, Be it adopted by the Tribal Council of the Lumbee Tribe of North Carolina the following rules and regulations that shall be cited as “**Virtual Usage for Committee Meetings**”

**CERTIFICATION**

THIS CLLO-2023-1221-01, "Virtual Usage for Committee Meetings" AMENDED AT A MEETING OF THE TWENTY-ONE (21) MEMBER TRIBAL COUNCIL OF THE LUMBEE TRIBE OF NORTH CAROLINA WHERE 19 MEMBERS WERE PRESENT, CONSTITUTING A QUORUM, THIS THE 21<sup>ST</sup> DAY OF DECEMBER, 2023, BY A VOTE OF 15 YES, 4 NO, AND 0 ABSTENTION(S), 0 RECUSE(S).

Sharon Hunt 12/21/23  
ATTEST: SHARON HUNT DATE  
SPEAKER, TRIBAL COUNCIL OF THE LUMBEE TRIBE OF NORTH CAROLINA

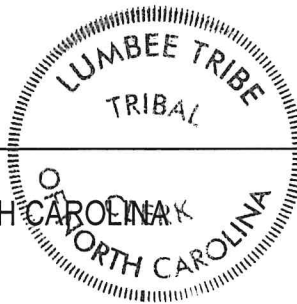
Nanci Locklear 12/21/23  
ATTEST: NANCI LOCKLEAR DATE  
SECRETARY, TRIBAL COUNCIL OF THE LUMBEE TRIBE OF NORTH CAROLINA

John L. Lowery 12/22/23  
ATTEST: JOHN L. LOWERY DATE  
CHAIRMAN, LUMBEE TRIBE OF NORTH CAROLINA

**POSTING**

THIS CLLO-2023-1221-01 "Virtual Usage for Committee Meetings" duly posted on the 21<sup>st</sup> day of DECEMBER 2023.

Belinda Brewer 12/22/23  
ATTEST: BELINDA BREWER DATE  
TRIBAL CLERK DESIGNEE, LUMBEE TRIBE OF NORTH CAROLINA



ROLL CALL VOTE TO ADOPT

**CLL0-2023-1221-01 "VIRTUAL USAGE FOR COMMITTEE MEETINGS"**

**15 FOR, 4 AGAINST, 0 ABSTENTION(S) 0 RECUSE(S)**

District 1:	Billy Oxendine	YES
District 2:	Sharon Hunt	YES
	Gerald Goolsby	NO
District 3:	Harold Smith	YES
	Pam Hunt	YES
District 4:	Jody Bullard	ABSENT
District 5:	Wendy Moore	NO
	Carrington Locklear	YES
District 6:	Kristie Hunt	ABSENT
	Richard Jones	YES
District 7:	Nanci Locklear	NO
	Yvonne Dial	YES
	Rudy Locklear	YES
District 8:	Kathy Hunt	NO
District 9:	Dewey J McNeill	YES
District 10:	Bobby Emanuel	YES
District 11:	Chocajuana Oxendine	YES
District 12:	Josephine Doss	YES
	Annie Taylor	YES
District 13:	Alex Baker	YES
District 14:	Homer Fields	YES



Lumbee Tribe of North Carolina  
*The Desk of the Tribal Clerk*

**Record of Posting**

Tribal Ordinance: CLLO-2023-1221-01 "VIRTUAL USAGE FOR COMMITTEE MEETINGS"

Posted Date: 12/21/2023

Presented to Tribal Chairman for Review: 12/21/2023 VIA EMAIL

Signature or Veto date: \_\_\_\_\_


Reason for Veto: \_\_\_\_\_

Other: \_\_\_\_\_

  
\_\_\_\_\_  
John L. Lowery  
Tribal Chairman of the Lumbee Tribe of North Carolina

12/22/23  
\_\_\_\_\_  
Date



  
\_\_\_\_\_  
Belinda Brewer  
Tribal Clerk Designee of the Lumbee Tribe of North Carolina

12/21/23  
\_\_\_\_\_  
Date